

City of Baudette
Work Session Agenda
Thursday, February 10, 2022 8:00 a.m. **Council Chambers**

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Forum/Recognition of Visitors
 - a. Steve Anderson (zoom)—Lodging Tax
 - b. Brian Grund—40 Year Plan
- IV. Staff Reports
 - 1. Finance
 - a. Financial Consultant
 - b. HRA Loan Payment
 - c. Bank RFP
 - 2. Library
 - 3. Zoning
 - a. Sign Ordinance
 - 4. Liquor
 - 5. Parks/Cemetery
 - a. Snowflakes
 - 6. Streets/Building/Utilities
 - a. Electric Rates
 - 7. Personnel
 - a. Tom Eaton Wage Increase
 - b. Training Reimbursement Policy--Revised
 - 8. Fire
 - 9. Airport
- V. NEW BUSINESS
 - 1. Newsletter—Frequency
 - 2. Brink Center—Tax Exemption
 - 3. Letter from the County
 - 4. Christmas Lane
 - 5. Wells Fargo Billboard
 - 6. Fee Schedule
- VI. OLD BUSINESS
- VII. NOTICES AND COMMUNICATIONS
- VIII. COUNCIL REPORTS
- IX. Adjourn

PMBWR60L24N	60" Bow Wreath - 24" 3D Nylon Bows - Signature Series	\$914	\$574
PMBWD60L	60" Deluxe Bow Wreath - UV Metallic Balls - Signature Series	\$821	\$559
PMBWD60L18G	60" Deluxe Bow Wreath - 18" 3D Nylon Bows w Gold & UV Metallic Balls - Signature Series	\$931	\$669
PMBWD60L24G	60" Deluxe Bow Wreath - 24" 3D Nylon Bows w Gold & UV Metallic Balls - Signature Series	\$982	\$719
	Post Over Wreaths		
POWR60L	60" Wreath	\$759	\$499
POWR60L18N	60" Wreath - 18" 3D Nylon Bows	\$869	\$554
POWR60L24N	60" Wreath - 24" 3D Nylon Bows	\$920	\$579
POWR50L	50" Wreath	\$656	\$433
POWR50L18N	50" Wreath - 18" 3D Nylon Bows	\$766	\$488
POWR50L24N	50" Wreath - 24" 3D Nylon Bows	\$816	\$514
	Silhouette Pole Mounts		
PMSFCW08LS	8' Classic Winter Snowflakes	\$1,066	
PMSFRB08LS	8' Snowflake & Ribbons	\$878	
PMLTR08LS	8' Loop Tree	\$775	
PMFTR08LS	8' Festive Tree	\$595	
PMBS08LS	8' Bethlehem Star	\$898	
PMBS05LS	5' Bethlehem Star	\$583	
PMSSB12LS	12' Shooting Snobursts	\$834	
PMSSB08LS	8' Shooting Snobursts	\$545	
PMSSB06LS	6' Shooting Snobursts	\$495	
PMCS07LS	7.5' Christmas Stocking - Signature Series	\$527	
PMCTR08LS	8' Christmas Tree with Bow	\$733	
PMCTR06LS	6' Christmas Tree with Bow	\$629	
PMPOIN08LS	8' Poinsettia	\$846	
PMCANG08LS	8' Christmas Angel	\$1,022	
PMTRAN08LS	8' Trumpeting Angel	\$1,308	
PMCANX06LS	6' Christmas Candle	\$461	
PMBELC06LS	6' Christmas Bell	\$621	
PMCCD06LS	6' Classic Candy Cane - Signature Series	\$440	
PMSTAR07LS	7' Shooting Star - Signature Series	\$585	
PMGSTB06LS	6' Starburst	\$492	
PMPOIN05LS	5' Holiday Poinsettia	\$652	
PMPOIN04LS	4' Holiday Poinsettia	\$576	
PMSTAR42LS	3.5' Shooting Star - Signature Series	\$479	
PMCCB06LS	6' Candy Cane with Bow	\$743	
PMCCSW07LS	7' Candy Cane Swirl	\$731	
	Silhouette Pole Mount Snowflakes		
PMSFWF36LS	3' Winterfest Forked Snowflake - Signature Series	\$554	
PMSFWF48LS	4' Winterfest Forked Snowflake	\$701	
PMSFWF60LS	5' Winterfest Forked Snowflake - Signature Series	\$755	
PMSFWF72LS	6' Winterfest Forked Snowflake	\$851	
PMSFWD36LS	3' Winterfest Diamond Snowflake - Signature Series	\$554	
PMSFWD48LS	4' Winterfest Diamond Snowflake	\$701	
PMSFWD60LS	5' Winterfest Diamond Snowflake - Signature Series	\$755	
PMSFWD72LS	6' Winterfest Diamond Snowflake	\$851	
PMSFWS36LS	3' Winterfest Spiral Snowflake	\$554	
PMSFWS48LS	4' Winterfest Spiral Snowflake	\$701	
PMSFWS60LS	5' Winterfest Spiral Snowflake	\$755	
PMSFWS72LS	6' Winterfest Spiral Snowflake	\$864	

PMSGMD36LS	3' Deluxe Spiral Snowflake	\$554	
PMSGMD48LS	4' Deluxe Spiral Snowflake	\$701	
PMSGMD54LS	4.5' Deluxe Spiral Snowflake	\$696	
PMSGMD60LS	5' Deluxe Spiral Snowflake	\$755	
PMSGMD72LS	6' Deluxe Spiral Snowflake	\$864	
PMSF36LS	3' Forked Snowflake - Signature Series	\$440	
PMSF48LS	4' Forked Snowflake	\$558	
PMSF60LS	5' Forked Snowflake - Signature Series	\$635	
PMSF72LS	6' Forked Snowflake	\$780	
PMSGM36LS	3' Spiral Snowflake	\$483	
PMSGM48LS	4' Spiral Snowflake	\$595	
PMSGM54LS	4.5' Spiral Snowflake - Signature Series	\$574	
PMSGM60LS	5' Spiral Snowflake	\$707	
PMSGM72LS	6' Spiral Snowflake	\$809	
PMSFD36LS	3' Deluxe Forked Snowflake - Signature Series	\$539	
SMSFD36LS	3' Deluxe Forked Snowflake - Spade Mount - Signature	\$539	
PMSFD48LS	4' Deluxe Forked Snowflake	\$668	
PMSFD60LS	5' Deluxe Forked Snowflake - Signature Series	\$734	
PMSFD72LS	6' Deluxe Forked Snowflake	\$851	
PMSFFS36LS	3' Fantasy Spiral Snowflake	\$540	
PMSFFS48LS	4' Fantasy Spiral Snowflake	\$687	
PMSFFS60LS	5' Fantasy Spiral Snowflake	\$742	
PMSFFS72LS	6' Fantasy Spiral Snowflake	\$851	
PMSFMSTA48LS	4' Mississippi Star Snowflake	\$664	
PMSFMSTA60LS	5' Mississippi Star Snowflake	\$707	
PMSFMSTA72LS	6' Mississippi Star Snowflake	\$780	
PMSFPCRY48LS	4' Prairie Crystal Snowflake	\$768	
PMSFPCRY60LS	5' Prairie Crystal Snowflake	\$788	
PMSFPCRY72LS	6' Prairie Crystal Snowflake	\$884	
PMSFIFRO48LS	4' Itasca Frost Snowflake	\$733	
PMSFIFRO60LS	5' Itasca Frost Snowflake	\$754	
PMSFIFRO72LS	6' Itasca Frost Snowflake	\$848	
	Silhouette Low Level Pole Mounts		
PMRIST36LS	3' Rising Star	\$491	
PMSTAF04LS	4' Festive Star	\$481	
PMSB42LS	3.5' Snoburst	\$379	
PMSB60LS	5' Snoburst	\$530	
PMSB72LS	6' Snoburst	\$639	
PMANCH42LS	3.5' Anchor	\$482	
PMANCH60LS	5' Anchor	\$657	
PMSABO36LS	3' Sailboat	\$473	
PMSABO60LS	5' Sailboat	\$657	
PMSUN48LS	4' Sun	\$473	
SMSF24LS	2' Forked Snowflake - Spade Mount	\$332	
SMSFD24LS	2' Deluxe Forked Snowflake - Spade Mount	\$478	
SMSGM24LS	2' Spiral Snowflake - Spade Mount	\$374	
SMSGMD24LS	2' Deluxe Spiral Snowflake - Spade Mount	\$394	
SMSFWF24LS	2' Winterfest Forked Snowflake - Spade Mount	\$394	
SMSFWD24LS	2' Winterfest Diamond Snowflake - Spade Mount	\$394	
SMSFFS24LS	2' Fantasy Spiral Snowflake - Spade Mount	\$394	
	Silhouette Low Level Post-Overs		

EMPLOYEE TRAINING AND REIMBURSEMENT AGREEMENT

THIS EMPLOYEE TRAINING AND REIMBURSEMENT AGREEMENT (the "Agreement") dated _____, 20____, ("Effective Date") is by and between, the City of Baudette, Minnesota, and _____, a current employee of the City ("Employee").

RECITALS

WHEREAS, Employee has requested and the City has agreed to pay for the Employee to attend a conference, meeting, seminar, workshop, training, educational course, or similar instructional class (collectively, "Training"); and

WHEREAS, in consideration for the City's payment for the Training, Employee acknowledges that through attendance at such Training, Employee will acquire skills and enhance his or her professional skills or knowledge making the Employee more successful; and

WHEREAS, Employee agrees to reimburse the City for the cost of such Training in the event that employment with the City is terminated in accordance with the terms of this Agreement.

AGREEMENT

NOW THEREFORE, in consideration of the above recitals and the individual and mutual covenants of the parties hereinafter set forth, and for other good and valuable consideration, it is hereby agreed by and between the parties hereto:

1. Cost of Training and Expenses. The City agrees to pay a total of \$____ ("Cost") for the following Training:

Name of Training: _____

Training Provided by: _____

Training Location: _____

Date(s) of Training: _____

In addition to the Cost of the Training, the City agrees to pay all reasonable expenses related to attendance at such Training; provided that, the Employee submits the appropriate expense reports and all receipts for the expenses associated with the Training and such expenses are reimbursable pursuant to the City's travel expense policies as set forth in the Employee Handbook, which may be amended from time to time.

2. Reimbursement for Cost of Training. Except as provided below, Employee agrees to reimburse the City based on the following table for the Cost of the Training paid by the City if the Employee's employment terminates within ~~eight (8)~~ two (2) calendar years of completion of the Training. Employee agrees to reimburse the City within thirty (30) days of termination.
Year 5 100% of the cost \$ 11,000 2,770

~~Year 2 50% of the cost \$1,440~~

~~Year 6 75% of the cost \$ 8,250~~

~~Year 7 50% of the cost \$ 4,125~~

~~Year 8 25% of the cost \$ 1,032~~

In the event that the Employee does not attend and fully complete the Training, as paid by the City, the Employee agrees to reimburse the City for the ~~c~~Cost of the ~~t~~Training, unless the Cost is refundable and the City receives such refund.

3. Salary Deduction. Employee agrees and authorizes the City to deduct the amount owed hereunder, to the extent permissible by law, from Employee's pay following notification of termination of employment with the City. The City, in its sole discretion, may determine whether to deduct any amount owed from the Employee's pay. If the amount owed under this Agreement exceeds the amount deducted from the Employee's pay, in accordance with Section 2, Employee agrees to reimburse the City any remaining amount due to the City within thirty (30) days of terminating employment.
4. Continuation of Employment-at-Will Relationship. Employee and the City understand and agree that this Agreement does not constitute an employment agreement and nothing in this Agreement shall replace the Employee and the City's at-will employment arrangement. Both Employee and the City understand that the employment relationship may be terminated by either party for any or no reason at any time prior to the termination of this Agreement.
5. Term. This Agreement shall be in effect from the Effective Date until all reimbursement, if any, is due under this Agreement.
6. Entire Agreement; Amendments. This Agreement contains the entire understanding of the parties. Employee and the City may mutually agree to modify the terms of this Agreement at any time; provided, however, that any such modification must be in writing and signed by both parties to this Agreement.
7. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Minnesota without regard to the principles of conflict of law.
8. Severability. If any provision of this Agreement is held to be invalid by a court of law, the remaining provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Employee hereto have caused this Agreement to be executed on the date and year first above written.

EMPLOYEE

Print Name: _____

CITY OF BAUDETTE

Name/Title

Tina Rennemo

From: Mary Jo Otten <maryjo_o@co.lotw.mn.us>
Sent: Friday, January 21, 2022 9:31 AM
To: Tina Rennemo
Cc: Alisa Jacobsen
Subject: Brink Center

Tina,
Here is the Statute.

272.02 EXEMPT PROPERTY.

Subd. 14. Property of senior citizens' groups; local option.

If approved by the governing body of the municipality in which the property is located, property not exceeding one acre is exempt if it is owned and operated by any senior citizen group or association of groups that in general limits membership to persons age 55 or older and is organized and operated exclusively for pleasure, recreation, and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any private shareholders; provided the property is used primarily as a clubhouse, meeting facility, or recreational facility by the group or association and the property is not used for residential purposes on either a temporary or permanent basis.

Here is suggested wording for the Council:

Pursuant to MS 272.02 Subd. 14, property of senior citizens groups; local option, we approve the Senior Center receiving property tax exemption, as deemed appropriate by the county assessor."

If you have questions for me let me know before next Thursday because that will be my last day.
After that you can contact Alisa Jacobsen if you have questions.

Thanks,
Mary Jo

Mary Jo Otten, SAMA
County Assessor
Lake of the Woods County
206 8th Ave S.E. Suite 296
Baudette, MN 56623
(218) 634-4541
maryjo_o@co.lotw.mn.us

218-634-2836
218-634-2509 (FAX)
buck_n@co.lotw.mn.us

Rec'd
1-12-22
JR



LAKE OF THE WOODS COUNTY

Lake of the Woods County Commissioner

James "Buck" Nordlof
206 8th Ave SE
Suite 260
Baudette, MN 56623

January 10, 2022

Baudette City Council Members
City of Baudette
PO Box 548
Baudette, MN 56623

Dear Council Members:

Lake of the Woods County Board of Commissioners are interested in your intentions in regards to the Lake of the Woods Lodging Tax.

As per our Joint Powers Agreement on page two:

"This Joint Powers Agreement may be terminated by either the City or the County at the end of any calendar year, by the Municipal Subdivision desiring to terminate the contract, passing a resolution terminating the Contract at any General or Special Meeting of its governing board, and delivery of certified copy of the Resolution to the other party no later than October 1st of that year."

Please remit a formal letter stating your intentions. We thank you in advance for your prompt reply to this.

Sincerely,

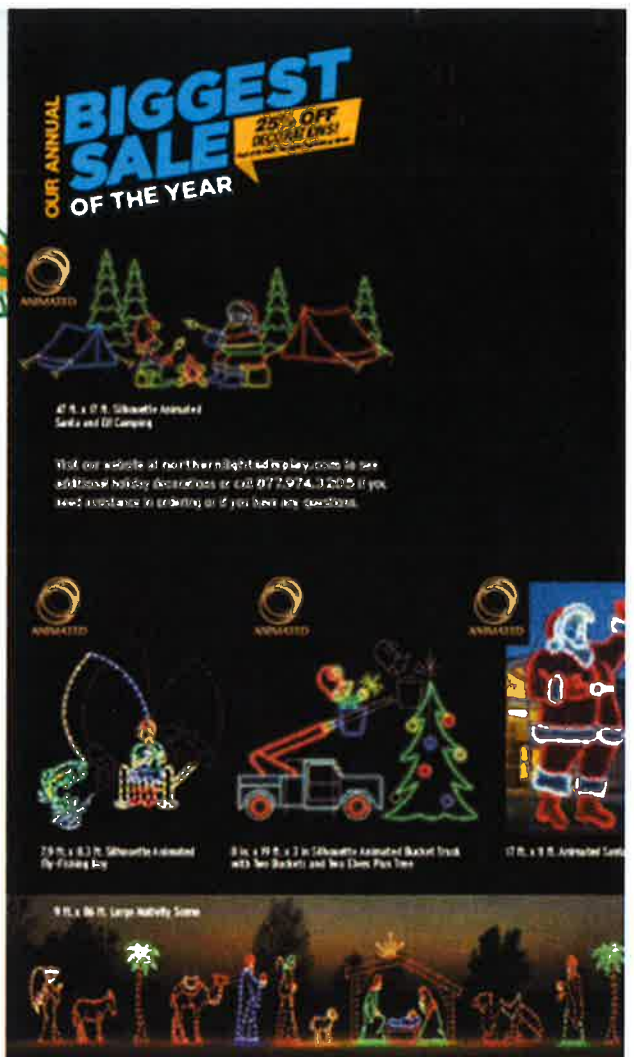
A handwritten signature in dark ink, appearing to read "Nordlof", is written over a faint, larger signature.

James "Buck" Nordlof
Lake of the Woods County Board Chair

- EQUAL OPPORTUNITY EMPLOYER -



Northern Lights Display takes great pride in offering one of the largest selections of high quality, custom-made light pole banners. We can enhance any community with vibrant, eye-catching banners for any season, holiday, or special event. We offer Screen Print Marine Acrylic - Digital Dual Ply Poly Canvas and Digital Heavy-Duty Block Out Vinyl. Each banner material and method offers distinct features and outcomes that provide you with a banner that is durable and visually appealing. Below are just a few examples of our NEW and existing Spring and Summer banner collection offerings:



Jessica Oldakowski
Inside College Sales Account Manager
 877.974.3205
northernlightsdisplay.com

Northern Lights
 DISPLAY
 13982 Industry Ave.
 Becker, MN 55308
 1-877-974-3205

25% Mailer Pricing good through March 31st 2022




Item #	Description	Retail	Sale - 25%
	NATIVITY SET		
1301-N	Joseph, Mary and Child Set - 6.1'H x 9.9'W (total)	\$1,324	\$993
1302-N	Stable - 9.6'H x 13.1'W	\$928	\$696
1303-N	Three Wisemen Set - 7.0'H x 3.5'W (each)	\$1,759	\$1,320
1304-N	Shepard - 7.8'H x 3.0'W	\$527	\$396
1306-N	Guardian Angel - 6.7'H x 3.2'W	\$539	\$404
1307-N	Herolding Angel - 8.2'H x 4.5'W	\$786	\$590
1310-N	Lamb Standing - 3.4'H x 3.0'W	\$244	\$183
1311-N	Camel Standing - 5.4'H x 7.0'W	\$789	\$592
1312-N	Donkey Standing- 4.1'H x 5.3'W	\$506	\$380
1313-N	Camel Resting - 4.0'H x 8.0'W	\$614	\$460
1314-N	Palm Tree - 8.8'H x 4.0'W	\$640	\$480
	15 Piece Navitity Set (Includes additional palm tree and standing camel)	\$10,086	\$7,565
	Waving Santa		
1414-N	17.0'H x 10.5'W - Waving Santa (Animated Commercial Series)	\$7,610	\$5,707
	Toy Soldier		
1415-N	16.0'H x 5.0'W -Toy Soldier (Commercial Series)	\$3,894	\$2,920
	Santa, Sleigh and Reindeer		
1210-N	Sil Animated Santa & Sleigh	\$2,119	\$1,589
1211-N	Sil Animated Paired Deer	\$1,629	\$1,222
1212-N	Sil Animated Lead Deer	\$758	\$568
	TRUCK, ELVES AND TREE		
QM191077	25' 8" X 19' 3" SIL ANIMATED BUCKET TRUCK, W TWO BUCKETS & TWO ELVES PLUS TREE, 825 C7 MULTI COLOR LED SELF STANDING	\$21,676	\$16,257
	FLY FISHING BOY		
SSFFBOY08LSA	7.9' X 8.3' SIL ANIMATED FLY FISHING BOY 404 C7 MULTI COLOR LED SELF STANDING	\$5,396	\$4,047
	SANTA & ELF CAMPING		
8-1-34610-000	47' X 17' SIL ANIMATED SANTA & ELF CAMPING 1158 C7 MULTI COLOR LED SELF STANDING	\$18,658	\$13,994
	VICTORIAN CAROLERS		
8-34421	5' SIL VICTORIAN CAROLER BOY, 65 C7 MULTI COLOR LED GROUND MOUNT-LED	\$1,279	\$959
8-34422	6' SIL VICTORIAN CAROLER GIRL, 75 C7 MULTI COLOR LED GROUND MOUNT-LED	\$1,141	\$856
8-34423	7.5' SIL VICTORIAN CAROLER, WOMAN 94 C7 MULTI COLOR LED GROUND MOUNT-LED	\$1,279	\$959
8-34424	8' SIL VICTORIAN CAROLER MAN, 119 C7 MULTI COLOR LED GROUND MOUNT - LED	\$2,086	\$1,565
	POINSETTIA ARCH		
QM191051	45' X 28' POINSETTIA ARCH 2123 C7 MULTI COLOR LED SELF STANDING	\$42,999	\$32,249
	ELVES WASHING SLEIGH		
8-34370-1	8' SIL ELF WITH BRUSH (Front)	\$2,585	\$1,939
8-34370	8' SIL ANIMATED ELF WITH BRUSH (Front)	\$4,039	\$3,029
8-34371-1	11' SIL ELF WASHING SLEIGH	\$9,125	\$6,844
8-34371	11' SIL ANIMATED ELF WASHING SLEIGH	\$7,369	\$5,527
	SANTA'S WORKSHOP		
GMSAWO12LSA	24' X 12' Animated Santa's Workshop	\$11,024	\$8,268
GMSAWO12LSA4	24' X 12' Animated Santa's Workshop 4' O/C Lighting	\$13,407	\$10,055
	FOREST WITH MESSAGE		
GMFOR18LSCUS	32' X 18' Forest w Deer & Custom Message - Ground Mount	\$14,786	\$11,090

	POINSETTIA SKYLINE		
8-22102	23' Silhouette Poinsettia Skyline	\$5,719	\$4,289
	GINGERBREAD MAN WITH SLED		
GMGMHS20LS	20' Silhouette Gingerbread Man Sled With Huskies	\$3,360	\$2,520
	PENGUINS SLIDING AND DIVING		
QM190019	30' X 18' SIL ANIMATED PENGUINS SLIDING OFF IGLOO	\$25,783	\$19,337

An Ordinance Establishing a fee schedule for the city of Baudette, effective January 14, 2019 of the code of the City of Baudette The City Council of the City of Baudette Ordains:

Section 1. Pursuant to Minnesota Law and the Baudette City Code, a fee schedule for City services and licensing is hereby adopted, by an affirmative vote of a majority of Baudette City Council members present.

The following permit fees and service charges are hereby established effective June 1, 2017

TYPE OF SERVICE	REQUIRED FEE
Administration	
Bad Check Fee	\$30
Copies (per sheet)	
Copies	\$0.25 Plus time/research for over 100 copies
Colored Copies	\$0.50
Up to 11 x 14	\$0.25
Faxes	\$1/per page
Filing Fee	\$2
Mileage Rate	Federal Mileage Rate
Public Entertainment	\$10
Library	.25 blk/white copy
	.35 blk/white 2 sided copy
	.50 color copy
	\$150/site
	\$350/annual
 Cemetery Plot	
 Billboard Rent	
 Liquor	
Annual Licenses	
3.2 Malt Liquor	
Off Sale/On Sale	\$100
Intoxicating	
Club (Fee based on Membership)	\$150-\$400
On Sale Wine	\$150
Consumption and Display	\$100
Late license renewal	\$25.00/day
Temporary Licenses	
1-3 Day Intoxicating	\$50.00/day
1-3 Day Intoxicating (Special Meeting Required)	\$150.00/day

→ up to \$375 in other towns
→ \$500

Park Fees	
Camper Sites	\$35/night (per unit)
Weekly Rate	\$175/wk (per unit)
Monthly Rate	\$500/mo (per unit)
Caretaker Rate	\$75/wk
Tent Sites	\$20/night (per unit)
Weekly Rate	\$100/wk (per unit)

Water and Sewer

See attached Schedule A

Public Works

See attached Schedule B

Planning and Zoning

See attached Schedule C

Administrative Offenses

See attached Schedule D

(a) The Baudette City Code establishes that certain fees be set from time to time by the Baudette City Council.

(b) City clerk/treasurer has reviewed the current Master Fee Schedule for the City of Baudette and is hereby recommending that the 2017 Master Fee Schedule, hereto attached, be adopted.

(c) Upon consideration and review of the Baudette City Council, the 2019 Master Fee Schedule, hereto attached, is hereby adopted.

Section 2: This Ordinance shall be in full force and effective upon passage and publication.

Attest:

Mayor:

Tina R. Rennemo

Rick Rone

City of Baudette

106-Main Street W Baudette, MN 56623

Phone: 218.634.1850

Fax: 218.634.2942

www.ci.baudette.mn.us

Baudette Municipal Light & Water

Rates Effective January 2021

Electric Rates:

Rate # 1 – Residential Rate

Monthly Customer Charge	\$ 20.00/connection
Energy	\$.125/kWh

Rate # 2 – Commercial Rate

Monthly Customer Charge	\$ 38.00/connection
Energy	\$.131 kWh

Rate # 3 – Large Power Rate (30 kW or more peak demand)

Monthly Customer Charge	\$ 68.00/connection
Energy	\$.10 kWh

Rate #8 Large Power Demand

Demand	\$7.50/Kilowatt
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Rate # 5 –Off Peak Rate

Monthly Customer Charge	\$ 6.00/connection
Energy	\$.063 kWh

***Off-peak rates are for winter months only: October 1 – June 30**

Rate # 9 –Industrial Rate (400 kW or more peak demand; non-htg. firm load)

Monthly Customer Charge	\$ 323.00/connection
Energy	0.069 kWh
Winter Demand	\$8.73/Kilowatt
Summer Demand	\$8.73/Kilowatt
Transmission Charge	\$4.70/Kilowatt
Transmission Energy	\$0.0058/kWh
Substation Fixed Charge	\$542.76/substation
Substation Variable Charge	\$0.81/kWh

Rate #7 – Generation Rate

Monthly Customer Charge	\$ 133.00/connection
Energy	\$.077/kWh
Base Demand	\$9.67/Kilowatt

NMPA Surcharge EVERYONE

This is a passthrough charge	percentage per kWh usage	.004 per kWh
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Water and Sewer Rates:**Residential Water Rates**

Monthly Customer Charge	\$ 15.00/connection
Usage	\$8.00/1000 gallons
Monthly Out of Town Charge	\$30.00/connection
Out of Town Usage	\$8.25/1000 gallons

Residential Sewer Rates

Monthly Customer Charge	\$ 14.00/connection
Usage	\$6.10/1000 gallons

Commercial Water Rates

Monthly Customer Charge	\$ 16.00/connection
Usage	\$8.00/1000 gallons
Monthly Out of City Limits Charge (up to 1" line	\$33.00/connection
Out of Town Usage	\$8.25/1000 gallons

Commercial Sewer Rates

Monthly Customer Charge	\$15.00/connection
Usage	\$6.10/1000 gallons
Monthly Out of City Limits Charge (up to 1" line	\$31.00/connection
Out of Town Usage	\$6.35/1000 gallons
	\$46.00 Flat Rate

Sewer ONLY Rate**Other Fees and charges:**

Residential Refuse Rate	\$15.00/residence
Bulk Water Rate (\$10 hydrant fee/per connect)	\$8.00/1,000 gallons
Commercial Refuse Rate – negotiated with contractor.	
Security Light 250W	\$18.00/Light
Security Light 100W	\$13.00/Light
Commercial, Hospital Security Light	\$30.00/Light
Mosquito Spraying	\$3.00/location
Mn Dept of Health Annual Fee	\$9.72/connection
Return to Read An Obstructed Meter	\$25.00

Account Deposit:

Apartment	\$75.00
House	\$250.00
All-Electric House	\$450.00

Account Service Connection/Reconnection Fees:

Customer Requested Connection/Reconnection	\$25.00 (non-refundable)
After Hours (between 4pm-8am, Holidays)	\$50.00 (non-refundable)
Non-Payment Reconnection	\$50.00
Customer Requested Disconnection	\$25.00

A late charge fee will be assessed to all accounts not paid by the due date.

Late charge is 5% of past due balance with \$10.00 minimum charge.

Due date is the 20th of the month.

New Service Connection Charge: (fees effective July 7, 2003)

New connection to water main	\$2,000 per connection
New connection to sewer main	\$2,000 per connection
New customer, existing connection to water main	\$250 per connection
New customer, existing connection to sewer main	\$250 per connection
New connection to electric service	\$150 per connection

City of Baudette					
106-Main Street W Baudette, MN 56623					
Phone: 218.634.1850					
Fax: 218.634.2942					
www.ci.baudette.mn.us					
City of Baudette					
Equipment/Labor Rate Schedule 2019					
Schedule B					
					2019
Depart	Unit No.	Description	Operator		
Electric	12	89 Ford			
Electric	13	Wood Chipper			
Electric	14	82 Ford			
Electric	15	06 Dodge			
Electric	16	Trencher/Ditch Witch (per foot)			\$ 7.50
Electric	17	2007 PTRB Bucket Truck			\$ 200
Electric	18	2007 PTRB Digger Truck			\$ 200
Water	20	2002 Chev 3/4 T PU, Green			\$ 45
Streets	22	Air Compressor	Extra		\$ 65
Water	24	2008 Chv 1/2 ton white			NA
Sewer	26	94 Sewer Rodder or Jetter	2 Included		\$ 150
Water	28	83 Backhoe	Included		\$ 85
Streets	40	2008 Chev 3/4 ton w/ lift			\$ 60
Streets	41	99 JD 622C Motor Grader 12' Mboard	Included		\$ -
Park	42	1978 JD 401B Tractor w/Accessories	Included		\$ 135
Streets	43	99 Street Sweeper	Included		\$ 200
Streets	45	1989 JD 444E Loader	Included	*Leased to Airport	\$ 90
Streets	46	2009 John Deere 444 K Loader	Included		\$ 125
Streets	48	1999 Aladin Pressure Washer	Included		\$ 120
Streets	49	Paint Striper (No Paint)	Included		\$ 125
Park	51	95 Dodge			
Streets	55	1984 Ford 600 Truck			\$ 75
Streets	56	1980 Ford 600 Truck	Included		\$ 75
Streets	57	1978 Chev Diesel Dump Truck			\$ 85
Streets	58	85 Ford			
Streets	59	1990 Chevy Kodiak			\$ 75
Streets		93 HMDE Trailer Tandam			
Parks	60	1978 JD 401B Tractor			\$ 70
Parks	61	1991 Ford 150 2 tone Blue			
Parks	62	2002 Hmde Trailer Bk			
Parks	63	1973 Hmde Trailer Yellow			
Parks	65	19 Chev 2500 3/4 Green			\$ 45
Parks	66	2017 Altoz 72" Mower			\$ 80
Parks	67	2017 Altoz 72" Mower			\$ 80
Parks	68	JD X724 60" Lawn Mower			\$ 80

City of Baudette
106-Main Street W Baudette, MN 56623
Phone: 218.634.1850
Fax: 218.634.2942
www.ci.baudette.mn.us

Planning and Zoning
Permit Fee Schedule
Schedule C

General Information:

Permits are required for any new building construction (including mobile homes) or alterations that change the outside dimensions of the structure; for the installation or alteration of on-site sewage treatment systems; and grading and filling in shoreland areas. Building contractor license numbers and site drawings are required for all building permits.

TYPE OF PERMIT	REQUIRED FEE
Land Use Permit Schedule:	
Combined Permit (includes house and sewage system) (This is for undeveloped lots only or complete redevelopment of a lot)	\$150
Dwelling Unit with or without attached garage	\$100
Commercial Building	\$125
Garage, Storage sheds, or separate structure over 12' X 20'	\$75
Storage sheds, or structures smaller than 12' x 20' (No pre-site)	\$50
Legal addition(s) on a single structure	\$50
Deck (over three feet above the ground)	\$25
Sewage Treatment Permit Schedule:	
Residential sewage system per dwelling unit (new or alteration)	\$100
Drain Field Extension	\$50
Commercial design with flow over 1,000 gallons per day	\$150
Platting/Subdivision Application--base fee--(Non-Refundable) Plus--\$10.00 per lot--payable at submission of preliminary plat	\$400
Conditional Use Application--(Non-Refundable) plus additional \$46.00 recording fee	\$200
Variance Application--(Non-refundable) plus additional \$46.00 recording fee	\$200
Zoning Amendment Application--(Non Refundable) plus additional \$46.00 recording fee	\$200
All sign permits	\$50
ANY AFTER THE FACT PERMIT	2 Times the Required fee
Issuance of permits will initiate a review of your septic system. Nonconforming systems will be required to be upgraded.	
IMPORTANT NOTICE: IT IS THE PROPERTY OWNERS RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS PRIOR TO ANY WORK BEING DONE.	

City of Baudette
Schedule of Administrative Fines

Alcohol Related Violations

CO 340A.503	Purchase, Possession by Underage Person	\$50.00
CO 112	License Holder	\$150.00
CO 156	Consuming Alcohol in Unauthorized Places	\$50.00
	All other Violations	\$100.00

Animals

CO 170.91.151	Vicious Animal	\$200.00
CO 151.91.01	All other Animal Violations	\$50.00 1st offense \$150.00 2nd offense

Miscellaneous Violations

CO130.03	Curfew Violations	\$50.00
CO 11.04	Failure to Apply for License	\$100.00
	Use, Possession, or Sale of Fireworks Prohibited	\$50.00

Nuisance Violations

CO 90.92.38	Grass and Weed Violations	\$50.00
CO 90.01	Ice and Snow Violations	\$50.00
CO 90.01	Junk on Private Property Violations	\$100.00
CO 70.07	Noise Violations	\$50.00
CO 150.137	Land Use and Zoning Code Violations	\$200.00
CO 11.04	License and Permit Violations not specified elsewhere	\$50.00

Traffic Violations

CO 72	Snowmobiles/Mini-Bikes/ATV's/Other recreational vehicle	\$50.00
CO 169.346	Handicap Zone	\$150.00
CO 71	Fire Lane	\$50.00
CO 73	Illegal Parking for Snow Removal	\$50.00
CO 169.346	Blocking Fire Hydrant	\$50.00
CO 71	All other Illegal Parking	\$50.00

Impounded Vehicles

	Towing	Up to \$50.00 or cost incurred
CO 71.09	Impound Fee	\$20.00
	Storage Fee	\$5.00 per day outside storage
	(not counting day of impoundment)	\$10.00 per day inside storage

Miscellaneous Violations

CO 50	Illegal dumping	\$50.00
CO 609.72	Disorderly Conduct Violations	\$100.00
CO 609.605	Trespassing	\$50.00
CO 50.04	Scavenging	\$50.00
CO 130.02	Discharge or Display of Pellet/BB/Paint Ball Guns	\$50.00
CO 91.02	Park Use Violations	\$50.00
CO 150	Municipal Utility Violations	\$300.00
	NSF Collection Fee	\$30.00
	Police Investigation Report	\$10.00

Water Rate Analysis 2021.xls

X	CITY OF	Baudette	
X	POPULATION		1079
X	NUMBER OF CONNECTIONS		514
X	AVE PERSONS/CONNECTION		2.10
EXPENSES (PER YEAR)			
X	SALARIES		\$76089.00
X	FRINGE BENEFITS		\$20418.00
X	ELECTRICITY/HEATING		\$16867.00
X	SUPPLIES		\$27634.00
X	MILEAGE/POSTAGE		\$1731.00
X	REPAIRS/MAINTENANCE		\$123332.00
X	TELEPHONE		\$3115.00
X	TESTS		
X	CONTRACTUAL		\$2386.00
X	PROFESSIONAL MEMBERSHIPS		\$0.00
X	PRINTING/PUBLISHING		\$135.00
X	PERMIT FEES		\$7622.00
X	SAFETY		\$3700.00
X	CHEMICALS		
X	TRAINING EXPENSE		
X	CAPITAL OUTLAY		\$237550.00
X	BOND & INTEREST		\$259421.00
X	DEPRECIATION		
X	OTHER MISCELLANEOUS		
X	OTHER INSURANCE		\$7866.00
X	OTHER		
X	OTHER		
X	TOTAL EXPENSE		\$787866.00

MINNESOTA RURAL WATER ASSN
217 12th AVENUE SE
ELBOW LAKE, MN 56531
800-367-6792
Web: www.mrwa.com



Name of person filling out this form:

Tina Rennemo

Telephone Number:

218-634-1850

X	WATER USAGE (GALLONS SOLD LAST YEAR)	41,798,482			
X	WATER USAGE (GALLONS PUMPED LAST YEAR)	51,553,000			
	UNACCOUNTED FOR WATER	9,754,518	18.92%	unaccounted for water	
	WATER USE PER CONNECTION	81,320			
	WATER USE PER CONNECTION/DAY	223			
	COST TO PRODUCE THOUSAND GALLONS	\$18.85			
	USAGE PER PERSON PER DAY	106	25%	50%	75%
X	YEARLY BASE RATE	\$180.00	\$225.00	\$270.00	\$315.00
X	FOR HOW MANY GALLONS	0	0	0	0
	ADDITIONAL YEARLY INCOME REQUIRED	695346	672216	649086	625956
	TOTAL GALLONS SOLD OVER MINIMUM ALLOWED	41798482	41798482	41798482	41798482
	COST PER ADDITIONAL THOUSAND	\$16.64	\$16.08	\$15.53	\$14.98

PLEASE FILL IN THE LINE ITEMS WHICH HAVE BEEN MARKED WITH AN "X"
ALL OTHER CALCULATIONS WILL BE MADE AUTOMATICALLY BY THE COMPUTER

IF THE EXPENSE REPORT LINE ITEMS ARE NOT THE SAME AS YOUR SYSTEM USES, FEEL FREE TO CHANGE THEM

COMMENTS:

X	CITY OF	Baudette
X	POPULATION	1079
X	NUMBER OF CONNECTIONS	485
X	AVE PERSONS/CONNECTION	2.22

MINNESOTA RURAL WATER ASSN
 217 12th AVENUE SE
 ELBOW LAKE, MN 56531
 800-367-6792
 Web: www.mrwa.com



	EXPENSES (PER YEAR)	
X	SALARIES	\$61187.00
X	FRINGE BENEFITS	\$18406.00
X	ELECTRICITY/HEATING	\$4492.00
X	SUPPLIES	\$15222.00
X	POSTAGE	\$1566.00
X	REPAIRS/MAINTENANCE	\$97676.00
X	SAFETY	\$3400.00
X	TESTS	
X	CONTRACTUAL	\$2761.00
X	PROFESSIONAL MEMBERSHIPS	
X	PRINTING/PUBLISHING	
X	PERMIT FEES	\$11592.00
X	SUBSCRIPTIONS	
X	CHEMICALS	
X	TRAINING EXPENSE	\$146.00
X	CAPITAL OUTLAY	\$305851.00
X	BOND & INTEREST	\$162859.00
X	DEPRECIATION	
X	OTHER MISCELLANEOUS	
X	OTHER INSURANCE	\$8371.00
X	OTHER	
X	OTHER	
X	OTHER	
X	TOTAL EXPENSE	\$693529.00

Name of person filling out this form:

Tina Rennemo

Telephone Number:

218-634-1850

X	WATER (GALLONS PUMPED LAST YEAR)	41,798,482			
X	SEWAGE (GALLONS TREATED LAST YEAR)	51,553,000			
	UNACCOUNTED FOR USE	9,754,518	18.92%	unaccounted for water	
	SEWAGE GENERATED PER CONNECTION	86,182			
	SEWAGE GEN PER CONNECTION/DAY	236			
	COST TO TREAT A THOUSAND GALLONS	\$16.59			
	PER PERSON PER DAY	106	25%	50%	75%
X	YEARLY BASE RATE	\$168.00	\$210.00	\$252.00	\$294.00
X	FOR HOW MANY GALLONS		0	0	0
	ADDITIONAL YEARLY INCOME REQUIRED	612,049.00	591,679.00	571,309.00	550,939.00
	TOTAL GALLONS SOLD OVER MINIMUM ALLOWED	41798482	41798482	41798482	41798482
	COST PER ADDITIONAL THOUSAND	\$14.64	\$14.16	\$13.67	\$13.18

PLEASE FILL IN THE LINE ITEMS WHICH HAVE BEEN MARKED WITH AN "X"

ALL OTHER CALCULATIONS WILL BE MADE AUTOMATICALLY BY THE COMPUTER

IF THE EXPENSE REPORT LINE ITEMS ARE NOT THE SAME AS YOUR SYSTEM USES, FEEL FREE TO CHANGE THEM

COMMENTS:
 Sewer Analysis